

**MINUTES OF THE MEETING OF THE
TOWN OF NORTH COLLINS PUBLIC LIBRARY
BOARD OF TRUSTEES
(1.18.17)**

A regular meeting of the Board of Trustees of the Town of North Collins Public Library was held on January 18th, 2017 at the North Collins Library, 2095 School Street, North Collins, New York, following due notice to trustees, official public notice to the Eden-North Collins Pennysaver, and a posting in the North Collins Library.

The following members were present:

Jim Mardino	Jennifer Schiffman	Bonnie Noto
Sue Alessi	Sarah Friedrich	Patti Dole

Also attending:

Alice Yoder

Call to order:

Sue called the meeting to order at 5:30 pm.

Approval/Changes to Minutes: none, approved as read

Treasurer's Report:

Money Market: \$42,476.82
Public Funds: \$54,042.39
Private Funds: \$15,999.67

Communications:

ACTE workshop 2/11/17 reserve spots by 2/3/17. Agenda to include breakfast, tours, breakout sessions. Sue and Jen expressed interest in attending.

Lawyer, Robert Schofield, has not been in communication
Patti contacted Mary Jean who contacted lawyer. He said he would contact Patti this week but has not done so as of yet.
At standstill with merger & dissolution until further notice.
Patti recommends not paying any further bills from Lawyer.

Open discussion:

Advertisement: Sign at entrance to promote events, text messaging through town, town calendar, promotion flyers at Save-A-Lot, etc.
Handicap access door
Celebrate – continue on or try something different

Officers will remain the same for the upcoming year

Next meeting:
3/15 @ 5:30

Conflict of interest sheets to be signed

Adjournment: Jen seconded by Patti

Director's notes 2017

Correspondence:

- Mary Jean nominated us for the Brownstone Book Fund, and we received a letter saying we were selected. We will be receiving 100 new children's books.
- We received a thank you from Magician Cris Johnson who performed here on 12/20.

Statistics:

Circulation – December 2016 = 1785; compared to 2015 -18.8% (contracting libraries avg. -11.2 %)

Jan-Dec 2016 = 24,196; compared to 2015 – 4.2% (contracting libraries avg. -5.6 %)

Computer Use – December 2016 = 188; compared to 2015 -39.9% (member libraries avg -15.3%)* We had updates done to the computers that caused some of them to be down for several days, probably contributing to this low number

WiFi Use – December 2016 = 484; compared to 2015 +64.1% (member libraries avg 176.6%)

Library Visits – December 2016 = 1269; compared to 2015 -15.1% (member libraries avg -8.3%)

Expenditures:

County Funds

10/7	DJ Armbruster	30.00
10/11	Eden NC Pennysaver	162.00
10/14	Transfer of funds to PVT	15000.00
10/17	Kimberly Nobles- October travel	79.70
10/24	DJ Armbruster	30.00
11/7	DJ Armbruster	30.00
11/7	Eden NC Pennysaver	345.22
11/22	DJ Armbruster	30.00
11/28	Whiteman, Osterman & Hanna	422.00
11/30	Kimberly Nobles November Travel	104.55

Private Funds

10/24	Kimberly Nobles- reimbursement for program	88.53
11/1	Mountain Glacier	9.78
11/28	Mountain Glacier	52.13

News:

- We were informed that the BECPL will be participating in NYS new Ready to Read program. This entails an extensive date collection, formation and running of focus groups, and compiling an Early Literacy Community Asset Analysis (this is all step 1).
- The Trustee workshop will be Saturday, February 11 at Central Library
- Kim will be out on maternity leave from 1/8-2/24 (roughly)

Action items:

EVENTS:

Previous:

- Sunday Skillshop- Learn to Knit/Knit Help Oct 23rd @1pm
- Magical Creatures kids program Oct 24th 6:30pm
- Card Making Workshop Nov 6th 1pm

Upcoming:

- Jan 15 & 22: Healthy Eating and Exercise Sunday Skillshop with Kathy Clayton from Cornell Cooperative Extension (Cancelled due to lack of interest—will reschedule in the spring.)
- Jan 29: Tatting Sunday Skillshop (needs to be rescheduled due to conflict)
- Feb 5: Book Folding Sunday Skillshop

Ongoing: Friday story hour with Alice has started up again